

Seesaw Nuts and Bolts

Logging In

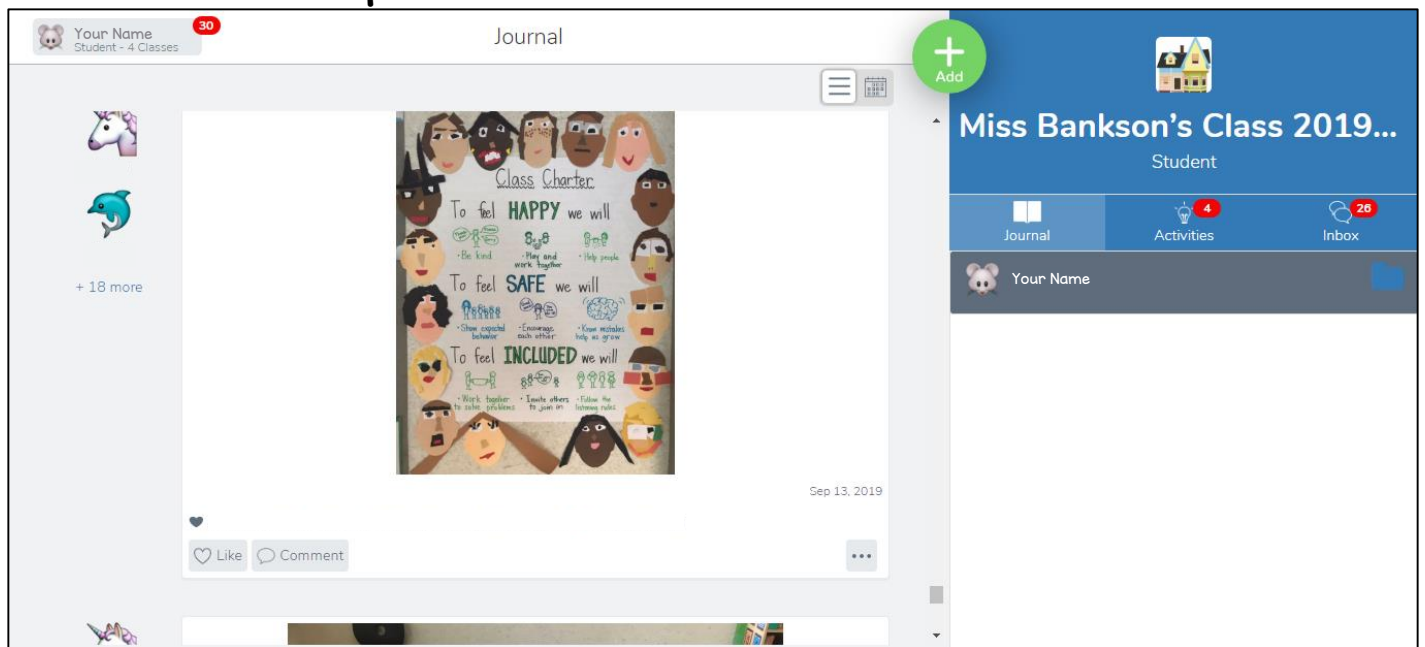
1. Login to Clever.



2. Click on Seesaw.

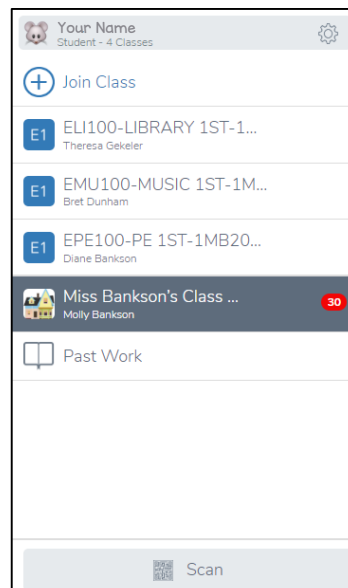


3. Seesaw will open and look like this:



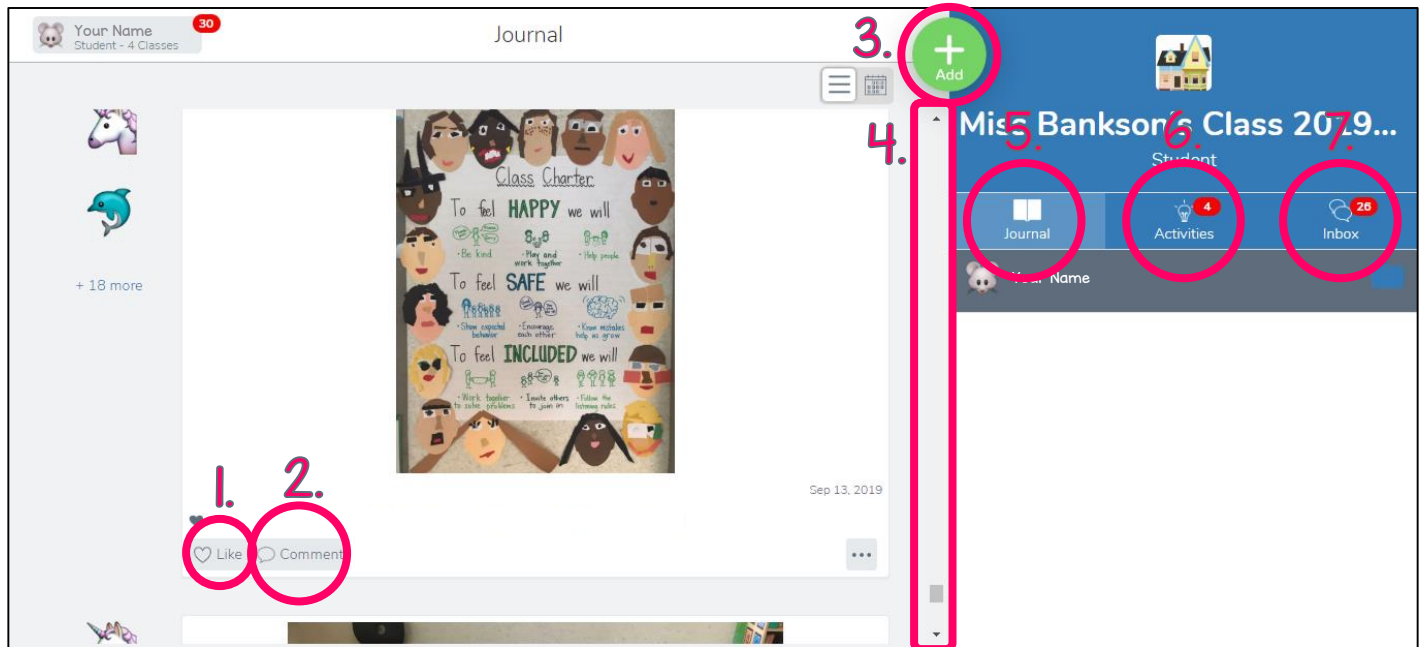
4. Click on your name in the top left corner.

5. Click on the class you are trying to view or post to.



Seesaw Nuts and Bolts

Diagram of the Main Page



1. **Like:** When you are looking at a post on your feed you can click here to “like” the post.
2. **Comment:** When you are looking at a post on your feed you can click here to comment on the post.
3. **Post:** If you want to post something, you can click on this green plus “Add” button.
4. **Scroll:** If you want to scroll through your feed to see old and new posts, you can use these arrows.
5. **Journal:** Anytime you are in a different section, you can use this button to get back to the journal where you see all the posts.
6. **Activities:** Anytime you are in a different section, you can use this button to see the activities that have been added to your class for you to try. When there is a new activity added, there will be a small red oval notification on the button as shown above.
7. **Inbox:** Anytime you are in a different section, you can use this button to see the messages that have been sent to you.

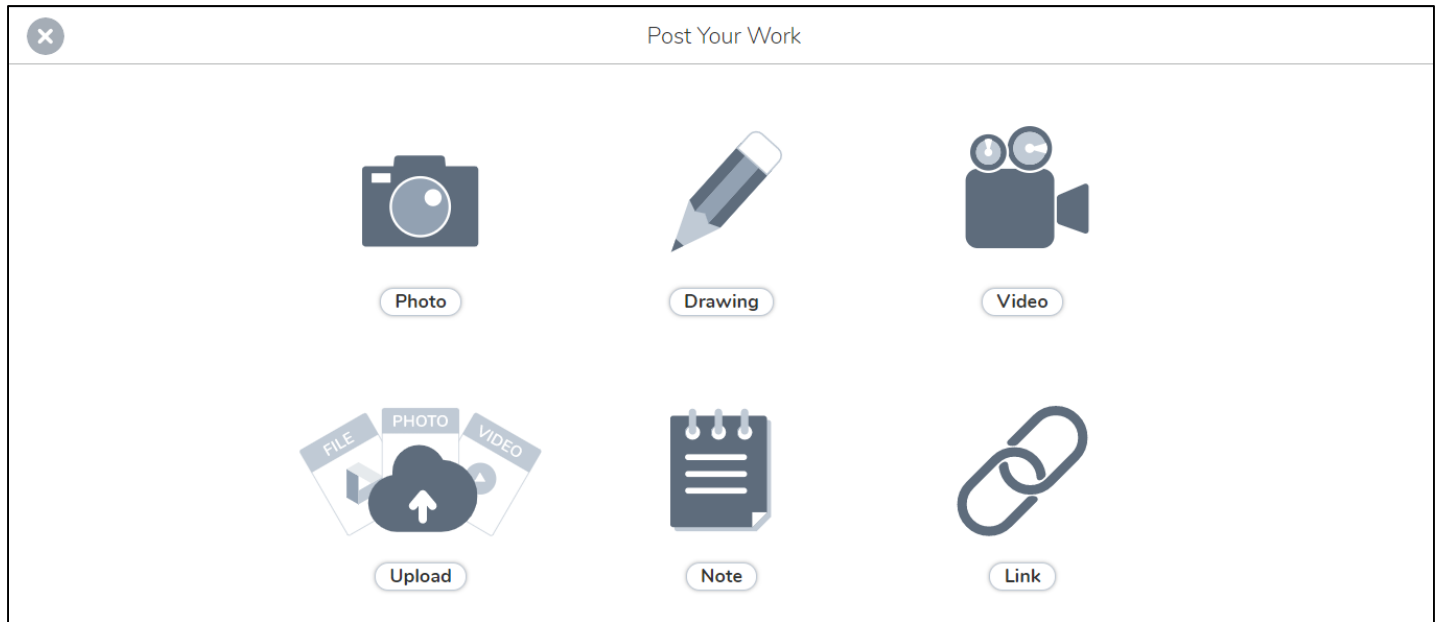
Seesaw Nuts and Bolts

How to Post

1. Click on the green plus “Add” button.



2. You will get this screen:



Your camera will open so you can take a picture to post.

Photo



You can use this option to draw or write, like you would on a whiteboard.

Drawing



Your camera will open so you can record a video to post.

Video



You can use this option to upload and post something that you have already created, like a picture or video.

Upload



You can use this option to type a note to post.

Note

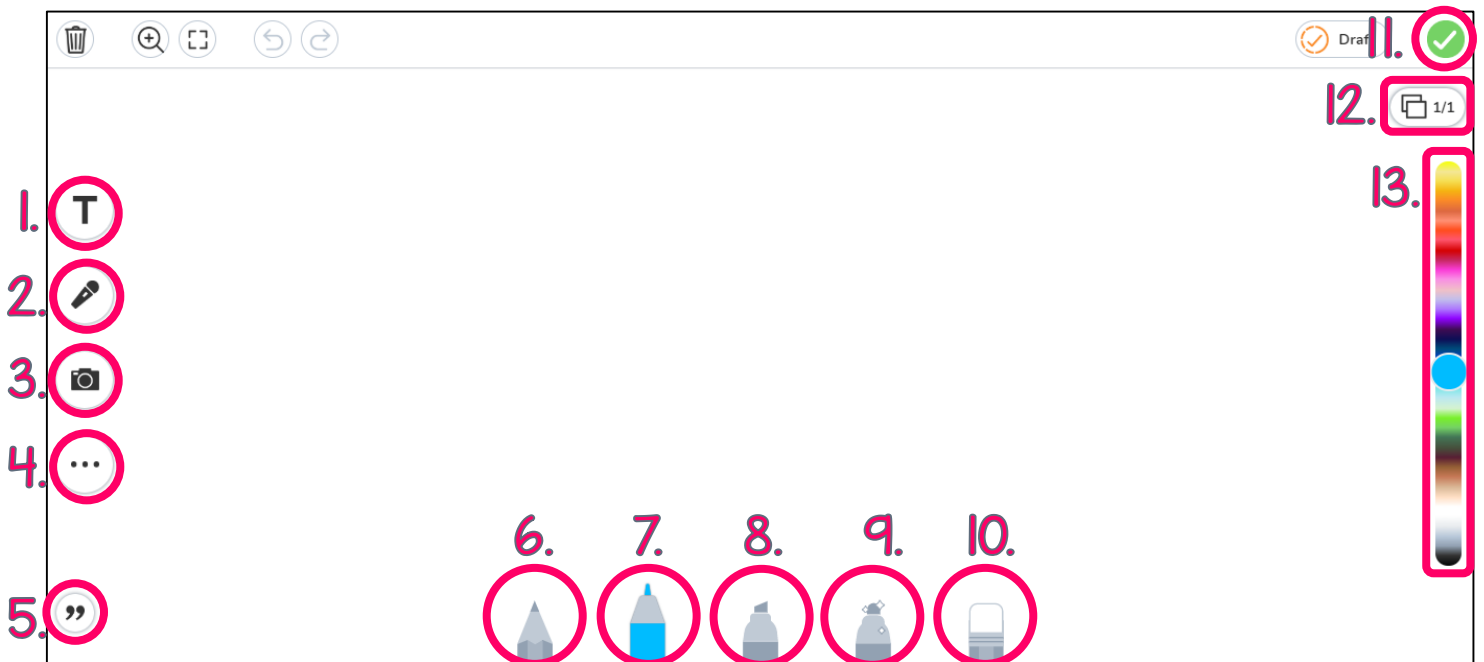


You can use this option to post a link to something else.

Link

Seesaw Nuts and Bolts

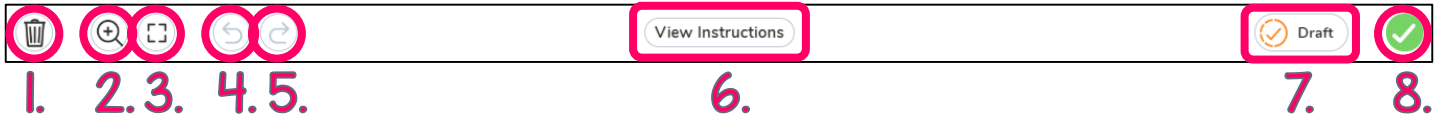
Diagram of the “Draw” Tool



1. **Label:** You can use this to add a label.
2. **Mic:** You can use this to record your screen and your voice as you work.
3. **Photo:** You can use this to add a picture to your page that you take at the time or that you upload from your camera roll.
4. **3 Dots:** You can use this to add a shape or a background.
5. **Caption:** You can use this to add a caption that will show up at the bottom of your drawing when you post. You can either type the caption or choose “Add Voice Caption” to record your voice.
6. **Pencil:** You can use this to draw or write like a pencil.
7. **Pen:** You can use this to draw or write like a pen.
8. **Highlighter:** You can use this to draw or write like a highlighter.
9. **Glitter Pen:** You can use this to draw or write like a glitter pen.
10. **Eraser:** You can use this to erase marks you have made using any of the writing tools.
11. **Green Checkmark:** You click this when you are done.
12. **Pages:** You can click this if you want to add a second page.
13. **Color:** You can slide the circle up and down to pick the color that you want the writing tool to write in or the color you want the label to be in.

Seesaw Nuts and Bolts

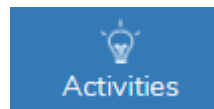
Diagram of the Top Bar



1. **Trash:** Click if you want to delete the draft.
2. **Zoom:** Click if you want to zoom in or out as you are working.
3. **View:** Click if you want to see the work without the tools around the work.
4. **Undo:** Click if you want to undo the last thing you did.
5. **Redo:** Click if you want to redo the last thing you undid.
6. **View Instructions:** Click if you want to reread the activity instructions.
7. **Draft:** Click if you want to save the draft for later, but are not ready to post yet. The draft will be on your journal feed with a yellow bar at the top.
8. **Green Checkmark:** Click if you are ready to post.

How to Complete an Activity

1. Click on the "Activities" button.



2. Read the activity's instructions.

3. Click the "Add Response" button.



4. Use the tools to complete the activity.

4. While you are working on your activity, you can re-read the directions to check your work by clicking on "View Instructions" at the top of the screen.



5. When you are done, click the green checkmark.



Seesaw Nuts and Bolts

Sharing a Post to the Blog

1. Create your post on Seesaw.
2. Post it. ✓
3. At the bottom of your post, click the blog button to share it to the blog.



Looking at the Blog and Commenting

To see the blog, login to Seesaw through Clever. Then, click on the blog section. You will be able to see anything that has been shared to the blog by scrolling down.



When you comment you can ask a question or give a compliment like we practice in class.

The most important thing is that your comments are always, always, always **KIND**.

Seesaw Nuts and Bolts

Posting Multiple Pictures using a Tablet

1. Take the pictures and make sure they are saved on your tablet.

2. Click on the green plus “Add” button.

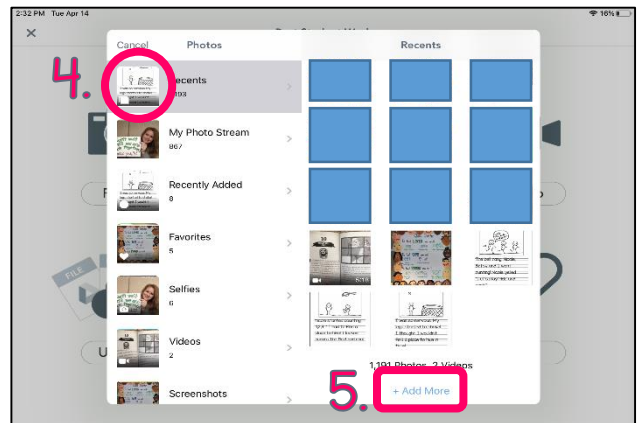


3. Click the “upload” button.



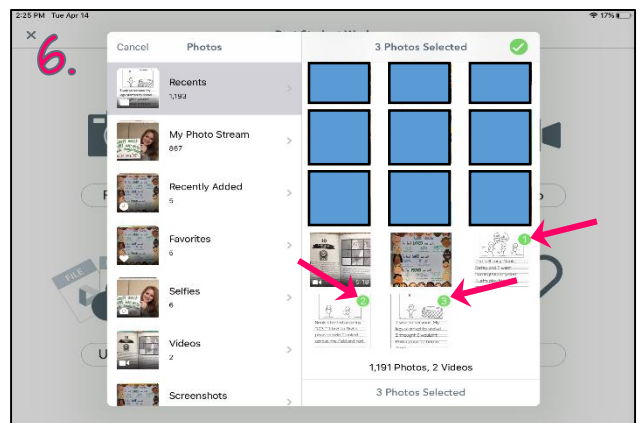
4. Select the folder the pictures are saved in.

5. Click “+Add More.”



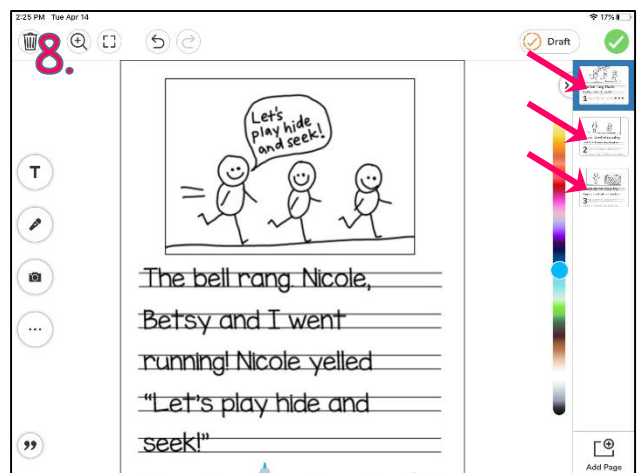
6. Select **all** of the pictures you want included in the post.

7. Click the green checkmark.



8. A window will open and all the pages will be shown on the right. You can add to or edit each page by selecting it.

9. When you are done editing all the pages and ready to post, click the green checkmark.



Seesaw Nuts and Bolts

Posting Multiple Pictures using a Computer

1. Take the pictures and make sure they are saved on your computer.

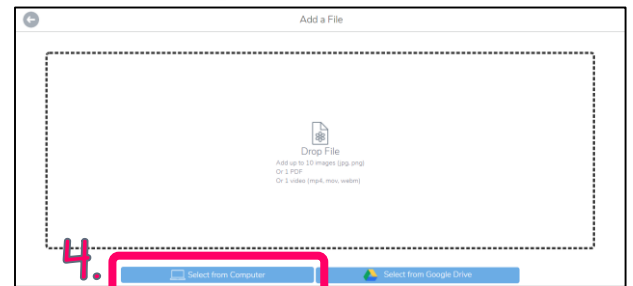
2. Click on the green plus "Add" button.



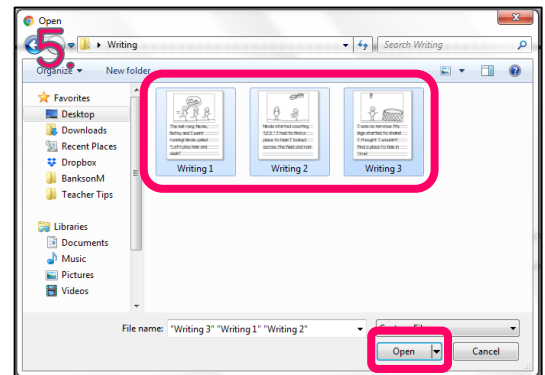
3. Click the "upload" button.



4. Click "Select from Computer."



5. Select all of the pictures you want included in the post.



6. When you see all of the pictures listed, click the green checkmark.



7. A window will open and all the pages will be shown on the right. You can add to or edit each page by selecting it.

8. When you are done editing all the pages and ready to post, click the green checkmark.

